**Healthy Gallatin**

VISIONING SESSION – JANUARY 13, 2012

Agenda

|  |  |  |  |
| --- | --- | --- | --- |
| Time | Who | What | Needed |
| Noon | All | Arrive, prepare room | Set up chairs in large circle, registration table, 4 easels (8?)  Time Line and other visuals on the wall |
| 12:30 - 1 | All | Register, Greet, Eat, Wander | Food & Beverages, Registration list, Name tags |
| 1 – 1:05 | Matt/Cheryl | Formal welcome, context for the process and product for today | 60 chairs in a circle, 8 tables in the room for small group work |
| 1:05 – 1:10 | Dan & Betsy | Agenda for today and Introductions – Name, Community, Something you learned or were surprised about from the visuals on the walls. What information made an impression on you? |  |
| 1:10 – 1:40 | D&B | All present introduce themselves; 2 people per minute | D&B set parameters, keep it moving |
| 1:40 – 2:50 | D&B  MAPP planning group members at each table | **Small group work** (8 per group)  **Discussion** of two questions: What does a healthy county mean to you? What are important characteristics of a healthy community for all who live, work, and play here? 30 min  **Draw** a Flip Chart visual of your discussion to the two questions - 10 min  **Report**: Each group’s visual picture and the words that go with it - 30 min | Instructions on each table  Flip Chart Paper (2 at each table)  Markers  Dan and Betsy will chart the themes that emerge from the small group reports |
| 2:50 – 3:05 | Break | 10 min Snacks and Beverages, rest break 5 min Upon return to chairs, Cathy C will lead a short physical activity | Snacks and Beverages  During break Dan and Betsy will draft a sample vision statement from the themes that emerged from the small groups |
| 3:05 – 3:20 | D&B | Draft vision statement and discussion  Will be given to the MAPP Steering Committee to wordsmith  Will serve as the vision statement for the process | Lap Top and Projector (is there one in the room?) |
| 3:20 – 4:10 | D&B  MAPP planning group members at each table | New small groups. Based on the vision this group just developed, **discuss** two questions – 20 min: What are the common values that should be incorporated into this county-wide health assessment process? How can we all better work together to achieve the vision?  **Report**: Each group reports – 20 min  **Summary of Values**: List the values reported – 10 min | Written instructions for each table  Flip Chart paper  Markers  Dan and Betsy will chart the values that are discussed through reporting out |
| 4:10 – 4:20 | D&B | **Summary** of vision and values  **Next steps** for the Health Gallatin process **Celebratory event** in December 2012  What you can do to help | Project draft of vision and list of values  Next Steps – Which communities will have focus groups, time line, participation  Sign-up sheet – how you are willing to contribute, who else should we be sure to include (5 more names). |
| 4:20 | Matt | Close session |  |

Registration list – Health Dept  
Name tags – Health Dept  
Flip Chart Easels - LGC, CMC, Warren V.  
Flip Chart paper - LGC  
Markers - LGC  
Food – Health Dept  
Beverages – Health Dept  
Instructions for Small Group Work – LGC  
Sign-up sheet for future involvement - LGC  
Projector and Lap Top – there is one in room, LGC to bring a second set  
Pens and Paper – Health Dept and LGC  
Noise attention getter – LGC  
Camera – Cathy Costakis, Brianne (Health Dept)